

# COURSE BROCHURE

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MSF30322

CERTIFICATE III IN CABINET MAKING  
AND TIMBER TECHNOLOGY



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## ABOUT THIS BROCHURE

This brochure provides all the information you need to know about enrolling in the MSF30322 Certificate III in Cabinet Making and Timber Technology

## COURSE DETAILS

<b>PROVIDER NAME</b>	College 21
<b>RTO CODE</b>	46521
<b>CRICOS CODE</b>	04423M
<b>CRICOS COURSE CODE</b>	TBA
<b>LOCATION OF COURSE</b>	Classroom: 921 Punchbowl Road, Punchbowl NSW 2196 Workshop: 26/128 Station Road, Seven Hills NSW 2147
<b>DELIVERY MODE</b>	This program is delivered in the classroom, through scheduled and supervised online sessions and in a workshop.
<b>DURATION</b>	52 weeks, including 40 weeks of training and assessment spread over 4 terms of 10 weeks each and 12 weeks of holidays.
<b>COMMENCEMENT DATE OF COURSE</b>	TBA
<b>STUDY DETAILS</b>	Students are required to attend 14 hours of training and assessment per week and complete 6 hours of scheduled, structured and supervised online learning and assessment per week.





Additional, unsupervised study is expected to be approximately 5 hours a week.

## OVERVIEW OF COURSE

Workers with this qualification have tradesperson-level skills in the manufacture and/or installation of products, including furniture and cabinetry, made from timber and other materials.

They have core skills in tool use, measuring, drawing (including computer-aided design), interpreting work documentation, preparing cutting lists, communication, teamwork, and safe and environmentally sustainable work practices. They may have specialised skills in wood machining, cabinet and furniture making, kitchen and bathroom construction and installation, marine cabinetry, coopering or drafting.

The latest release of the qualification and packaging rules can be found at the following link:

<https://training.gov.au/training/details/MSF30322/qualdetails>

## WHO SHOULD APPLY FOR THIS COURSE AND WHY?

This course is targeted at international students who are:

- seeking to pursue or further a career in cabinet making and timber technology
- seeking to enter a new industry sector
- seeking a pathway to higher level qualifications.

Completing this course may provide you with employment options in a range of cabinet and furniture making roles. Further learning pathways may include education of Certificate IV qualifications from the MSF Furnishing Training Package such as the Certificate IV in Furniture Design and Manufacturing.

## WHAT CAN I EXPECT?

The following units are included in this course, and all are required for the award of the qualification. If you successfully complete some but not all units, you will be awarded with a Statement of Attainment.

CODE	TITLE	CORE OR ELECTIVE
MSFFM2013	Use furniture making hand and power tools	Core
MSFFM3030	Produce manual and computer-aided production drawings	Core
MSFFM3031	Prepare cutting lists from design and production documentation	Core
MSFGN2001	Make measurements and calculations	Core
MSFGN3005	Read and interpret work documents	Core
MSMSUP102	Communicate in the workplace	Core
MSMSUP106	Work in a team	Core
MSMENV272	Participate in environmentally sustainable work practices	Core
MSFFF2012	Prepare surfaces for finishing	Elective Group A
MSFFM2016	Join solid timber	Elective Group A
MSFFM2017	Hand make timber joints	Elective Group A

CODE	TITLE	CORE OR ELECTIVE
MSFFM3028	Prepare and apply decorative surfaces for furnishing products	Elective Group A
MSFFM3029	Select timbers for furniture production	Elective Group A
MSFFM3041	Determine and document requirements for cabinetry installation	Elective Group B
MSFFM3042	Fabricate cabinetry	Elective Group B
MSFFM3043	Install cabinetry	Elective Group B
MSFKB2003	Prepare for cabinetry installation	Elective Group B
MSFKB3012	Plan kitchen and bathroom projects	Elective Group B
BSBOPS304	Deliver and monitor a service to customers	Elective Group G
MSFFF3016	Apply graining and decorative finishes	Elective Group G
MSFFM2014	Select and apply hardware	Elective Group G
MSFFM2019	Assemble furnishing products	Elective Group G
TLID0021	Store and handle dangerous goods and hazardous substances	Elective Group G
MSFGN3006	Estimate and cost job	Elective Group G
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry	Elective Group H

## TRAINING AND ASSESSMENT INFORMATION

This course is delivered through face-to-face and online training and assessment.

You are required to attend classes on campus and in the workshop for 14 hours per week, as well as complete 6 hours per week of scheduled and supervised online learning via a web-based software for 40 study weeks (4 terms of 10 weeks each). Holiday breaks are 12 weeks in total and the timing of these breaks will be advised in your timetable when you start your course.

In addition to face-to-face training and assessment and scheduled and supervised online learning, you will also need to complete approximately 5 hours of additional, unsupervised study per week which includes research for assessments and general reading.

You will also need to complete assessments for this course which may include:

- written questions
- projects
- presentations
- reports
- role plays/observations.

At the beginning of each unit, your trainer and assessor will outline the assessment tasks that must be completed.

Your classes will be conducted in modern classrooms, and you will be able to access Wi-Fi. There are also areas for you to relax, as well as conduct additional study.

You will be provided with a Student Guide relevant to each unit in your course.

## **COURSE PROGRESS AND ATTENDANCE**

Satisfactory course progress and attendance is very important to meet visa requirements. Please read the International Student Handbook carefully for more information. You will also be provided with further information about course progress and attendance requirements at your orientation.

## **STUDENT SUPPORT**

We offer the following in relation to support and welfare:

- one-to-one support from the trainer/assessor
- support with personal issues
- access to additional learning resources
- reasonable adjustment in assessment
- social events
- information about external sources of support.

You may not have studied for a while, may have English as a second language or need additional assistance with literacy or numeracy.

We will identify any additional support needs you may have at the time of application and enrolment and may prepare a Student Support Plan for you based on those needs.

## **RESOURCE REQUIREMENTS**

You are required to bring your own laptop with Office 365 (or similar program) to all classes. These costs are not included in your course fees. Specifications for laptops and associated costs are included below.

### **PC**

	<b>MINIMUM REQUIREMENTS</b>
Processor	Intel® Core i5 (10th Gen) or AMD Ryzen 5 3600, 64-bit support, 3.0 GHz or faster  Microsoft Windows 11
Operating system	Microsoft Windows 11
RAM	16 GB (8 GB minimum, 32 GB recommended for high performance tasks)
Hard disk space	5 GB or more of available SSD storage
Monitor resolution	1920 x 1080 (Full HD) display (2560 x 1440 or higher recommended) with 16-bit colour support; 2 GB or more of dedicated VRAM (4 GB recommended)
Graphics processor acceleration requirements	OpenGL 4.0-capable system
Internet	Internet connection and registration are necessary for required software activation, validation of subscriptions, and access to online services.

## MacOS

	<b>MINIMUM REQUIREMENTS</b>
Processor	Multicore Intel processor with 64-bit support
Operating system	macOS Tahoe 26
RAM	2 GB or more of RAM (8 GB recommended)
Hard disk space	4 GB or more of available hard-disk space for 64-bit installation; additional free space required during installation.
Monitor resolution	1024 x 768 display (1280x800 recommended) with 16-bit colour and 512 MB or more of dedicated VRAM; 2 GB is recommended
Graphics processor acceleration requirements	OpenGL 2.0-capable system
Internet	Internet connection and registration are necessary for required software activation, validation of subscriptions, and access to online services.

NAME OF SOFTWARE	ASSOCIATED COSTS	
Office 365	\$159 annually	<a href="https://products.office.com/en-au/buy/office">https://products.office.com/en-au/buy/office</a>
LAPTOP DETAILS	ASSOCIATED COSTS	
Any laptop that meets the specifications above	\$450 (approximate only)	Various

## COURSE CREDIT

You can apply for recognition of existing qualifications or skills, knowledge, and experience (credit transfer or recognition of prior learning) as per the information included in our International Student Handbook, which is available at <https://college21.edu.au/>

Please note that although we are required to offer you RPL, it would not be expected as an international student that you would pursue this opportunity as most likely you would not have relevant workplace experience and existing skills and knowledge.

If you are granted course credit, this will affect your course fees as well as the duration of your course. We will advise you in writing of changes to fees or course duration as a result of the credit. You will also be issued with a new Confirmation of Enrolment.

For any questions about course credit, contact us at the details shown below.

## WHAT ARE THE ENTRY REQUIREMENTS?

College 21 has the following entry requirements:

You must:

- be at least 18 years of age and have completed the equivalent of Year 12
- participate in a course entry interview to determine suitability for the course and your needs. The course entry interview will also assess whether you can use digital technologies
- have an IELTS\* score of 6.0 (test results must be no more than 2 years old). English language competence can also be demonstrated through documented evidence of any of the following:
  - educated for 5 years in an English-speaking country; or
  - successful completion of an English Placement Test at IELTS level 6.0.

*Note that other English language tests such as PTE and TOEFL can be accepted. You are required to provide your results so that we can confirm they are equivalent to IELTS 6.0.*

## HOW MUCH DOES IT COST?

The costs for this course are as follows:

<b>ENROLMENT FEE</b>	AUD \$250 (non-refundable to be paid on application)
<b>MATERIAL FEE</b>	AUD \$1,000
<b>COURSE FEES</b>	AUD \$12,000
<b>NON-TUITION FEES</b>	May apply and can be found in our International Student Handbook on our website at <a href="https://college21.edu.au/">https://college21.edu.au/</a>

*Course fees do not include laptops or software or workshop attire. You will need to supply these items yourself. Information about laptops and software is included in this brochure and you will be advised once you start studying of the items, including costs that you need for the workshop. These will be at a minimal cost.*

A detailed payment plan and payment arrangements are provided in the Offer Letter and Student Agreement. You must pay all your course fees and on time. Non-payment of fees may result in cancellation of enrolment.

You are also required to take out Overseas Health Insurance Cover before arriving in Australia. College 21 provides details of OSHC providers in the International Student Handbook. You can approach any of these providers to find out costs and organise your cover.

Additional costs associated with living in Australia are outlined in the International Student Handbook. You should carefully review these costs in relation to budgeting. Further information can be found at <https://www.studyaustralia.gov.au/en/life-in-australia/living-and-education-costs>.

## HOW CAN I APPLY?

To apply for this course, you are required to complete an enrolment form and submit all required supporting evidence including:

- a copy of your High School Certificate
- proof of English language proficiency as specified in the entry requirements.

## WHERE TO FROM HERE?

If your application is successful, we will send you an Offer Letter and Student Agreement. You should make sure you read through this document carefully to make sure you are happy with all of the terms and conditions. If you are, then simply sign the document and send it back to us.

Once we receive this, we will issue you with a Confirmation of Enrolment (CoE) letter and an invoice for the first payment.

The first day of each course will include orientation and induction. Orientation will include information about the campus, living in Australia, accessing our support services and methods for achieving success throughout the course, including course progress requirements.

This course outline should be read in conjunction with College 21's International Student Handbook. This can be found online at <https://college21.edu.au/>.